

**STATE OF NEW MEXICO  
MANUFACTURED HOUSING COMMITTEE MEETING  
June 10, 2016  
MINUTES**

The Manufactured Housing Committee held a regular meeting on June 10, 2016. Officially attending the meeting was:

Becky Nottke, Chairman  
Scott Christensen, Vice Chairman  
Nancy Erickson, Member  
Robert Kear, Member  
Chris Starace, Member  
Jesus Carrasco, MHD Administrator  
Pat McMurray, Director  
Rick Word, Assistant Attorney General

ABSENT: Bruce Hoover, Member

**1. Convene, Determination of Quorum and Introductions: Commissioners and Audiences**

Sam Saucedo, MHC Committee Administrator established that a quorum of the Committee Members thru roll call, all members were present and convened the meeting at 9:43 a.m.

**2. Approve Agenda**

MOTION: Committee Member Kear moved to approve the Agenda as presented.

SECOND: Committee Member Starace seconded the motion.

VOTE: All Committee Members present voted in favor of the motion.

**3. Approval Minutes**

MOTION: Committee Member Kear moved for the approval of the minutes from April 8, 2016 meeting.

SECOND: Vice Chairman Christensen seconded the motion.

VOTE: All Committee Members present voted in favor of the motion.

**4. Public Comment**

Public comments were received.

**5. MHD Director's Report**

Director Pat McMurray presented his report to the Committee Members.

## **6. MHD Administrator's Report**

Administrator Jesus Carrasco presented his report to the Committee Members.

## **7. Executive Session:**

Committee Member Kear moved that the Manufactured Housing Committee go into Executive Session to discuss matters pertaining to the issuance, suspension, renewal or revocation of a license; to deliberate pending cases; and to discuss pending litigation.

SECOND: Committee Member Erickson seconded the motion.

VOTE: Chairman Nottke called for a roll call vote. The votes of all members present are recorded below:

Chairman Nottke	Yay
Vice Chair Christensen	Yay
Committee Member Kear	Yay
Committee Member Erickson	Yay
Committee Member Starace	Yay

Noting that the motion to close passed unanimously, Chairman Nottke declared the meeting closed to the public at 10:03 a.m.

Chairman Nottke re-opened the meeting to the public at 10:18 a.m.

## **8. Action on items discussed during Executive Session –**

MOTION: Chairman Nottke entertained a motion to open the meeting to the public. She further affirm that only matters exempt from the open meeting requirement, NMSA 1978, 10-15-1(J).

No other matters were discussed, and no other actions were taken during executive session.

VOTE: All Committee Members present voted in favor of the motion.

**a.**

MOTION: Vice Chair Christensen moved to close case 29; 16-02-09 MH.

SECOND: Committee Member Erickson seconded the motion.

VOTE: All Committee Members present voted in favor of the motion.

**b.**

MOTION: Chairman Nottke moved for no action in case NM-12-11-028 American Spirit Homes, Inc.

VOTE: All Committee Members present voted in favor of the motion.

MOTION: Chairman Nottke moved for no action in case 481; 13-11-01 MHD Southwest Plumbing.

VOTE: All Committee Members present voted in favor of the motion.

**9. NEXT MEETING DATE:** August 12, 2016, 9:30 a.m., Construction Industries Office, 5500 San Antonio Dr. NE, Albuquerque NM, Main Conference Room

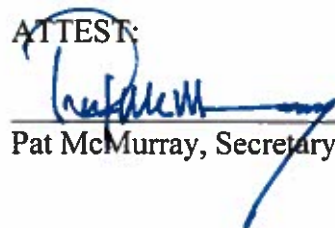
**10. Adjourn**

MOTION: Committee Member Kear made a motion to adjourn.

SECOND: Committee Member Starace seconded the motion.

VOTE: All voted in favor of the motion.

  
Becky Nottke, Chairman 8-31-2016  
Date

ATTEST:  
  
Pat McMurray, Secretary 8-31-2016  
Date