



New Mexico Regulation and Licensing Department
BOARDS AND COMMISSIONS DIVISION
NEW MEXICO REAL ESTATE COMMISSION
5500 San Antonio Dr. NE Suite B • Albuquerque, New Mexico 87109
Office (505) 222-9820 • Fax (505) 222-9886

December 15, 2016

Jennifer Cooley
12 San Pablo Lane
Edgewood, New Mexico 87015

Re: NMREC Case No. 15-08-10-078

Dear Ms. Cooley:

On November 16, 2016 you accepted the Real Estate Commission's settlement offer in the above-referenced matter.

The offer provides that you pay a \$1,000 fine, complete for no continuing education credit the new four-hour Commission-approved Core Course, and receive a letter of reprimand. The fine was received by the Commission on November 16, 2016. The certificate of course completion is due in the Commission office by close of business on April 1, 2017.

In keeping with the final term of the offer, you are hereby reprimanded for violating Part 16.61.16.9 (F) of the Commission Rules by failing to maintain full and complete records wherein the qualifying broker and affiliated associate broker(s) are engaged on behalf of others on real estate related matters processed through the brokerage.

This failure resulted in the brokerage not being able to produce a diagram of the floor plan with measurements showing the calculation of the square footage that was represented in advertising the square footage of the property.

This violation came to the Commission's attention when Mr. and Mrs. Richard Carrig filed a complaint against you alleging that you violated the Real Estate License Law and the Real Estate Commission Rules in the course of brokering the property at 129 Carey Rd., Corrales, New Mexico.

This letter of reprimand will become a part of your licensing file and is a matter of public record. It will be reported in the Disciplinary Actions section of the Commission web site and to the Disciplinary Data Bank of the Association of Real Estate License Law Officials (ARELLO).

You are directed, if you have not already done so, to correct the brokerage practices that led to this disciplinary action.

Susana Martinez
GOVERNOR

Robert "Mike" Unthank
SUPERINTENDENT

Alex Sanchez
DEPUTY
SUPERINTENDENT

Claudia Armijo
DEPUTY GENERAL
COUNSEL

Enrique C Knell
DIRECTOR

Alcohol and Gaming Division
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Boards and Commissions Division
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Construction Industries Division
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Financial Institutions Division
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Manufactured Housing Division
(505) 476-4770

Securities Division
(505) 476-4580

Administrative Services Division
(505) 476-4800

If you have any questions, please contact Chief Investigator Lyn Carter at (505) 222-9881.

Sincerely,

A thick black horizontal line redacting the signature of Wayne W. Ciddio.

Wayne W. Ciddio
Executive Secretary
New Mexico Real Estate Commission