



## New Mexico Public Accountancy Board Enforcement

5500 San Antonio Dr. NE, Suite A  
Albuquerque, NM 87109  
www.rld.state.nm.us



### UNLICENSED AND UNREGISTERED CPA LEAD FORM

Date/Time: \_\_\_\_\_ License Type (select below): \_\_\_\_\_

License Number (if any): \_\_\_\_\_

**Note:** The Board has jurisdiction over the following profession and businesses:

**Certified Public Accountants**

**Certified Public Accountancy Firms**

#### SUBJECT(S) / BUSINESS INFORMATION

Subject's Name: (First) \_\_\_\_\_ (Last) \_\_\_\_\_

Subject's Address \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Business Owner's Name: (First) \_\_\_\_\_ (Last) \_\_\_\_\_

Business Name (DBA) \_\_\_\_\_

Business Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Alternate Phone Number: \_\_\_\_\_

Worksite Street Address \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Cross Streets : \_\_\_\_\_

Worksite Location: \_\_\_\_\_

Worksite Contact: \_\_\_\_\_

Worksite Phone Number: \_\_\_\_\_

#### DETAILS OF UNLICENSED AND UNREGISTERED CPA REPRESENTATION

Describe Unlicensed/Unregistered CPA Representations (provide anything showing usage of CPA suffix if available):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

This information is from my direct knowledge.  This information was provided to me.

#### REPORTING PARTY INFORMATION

Name: (First) \_\_\_\_\_ (Last) \_\_\_\_\_

Address \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

- **PROVIDING PERSONAL INFORMATION IS VOLUNTARY.** You do not have to provide the personal information requested. If you do not wish to provide personal information, such as your name, home address, or home telephone number, you may remain anonymous.

## **NM Public Accountancy Board / UNLICENSED AND UNREGISTERED CPA LEAD FORM**

Anyone who practices, offers to practice, holds out or advertises as a CPA, Certified Public Accountant, or Firm, or who uses any title, sign, initials, card, web, device or any means to indicate that he or she is licensed to practice the profession without holding a current and valid license, registration, or certificate as prescribed by the 1999 Public Accountancy Act, is in violation of § 61-1-3.2 NMSA 1978 et al. of the Uniform Licensing Act and § 61-28B-17 NMSA 1978 et al. of the 1999 Public Accountancy Act. It is unlawful activity.

**Please provide as much detailed information as possible in completing this form. Use additional sheets if needed. Location(s) and Time(s) of activity are important. Unlicensed and Unregistered CPA Lead Forms are processed according to receipt date, priority and resource availability.**

***NOTE: Lead Forms are not formal complaint forms. See the Public Accountancy Board website for formal complaint forms to be used when filing a practice complaint against a CPA or firm.***

After completion of the Lead Form you can print then mail, fax or email the saved, completed PDF file to:

### **NM Public Accountancy Board**

Attention: ENFORCEMENT

5500 San Antonio Drive NE, Suite A

Albuquerque, NM 87109

Fax: (505) 222-9855

Email:

[accountancy.board@state.nm.us](mailto:accountancy.board@state.nm.us)

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Comments: