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## New Mexico Regulation and Licensing Department

BOARDS AND COMMISSIONS DIVISION

### New Mexico Board of Podiatry

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New Mexico Podiatry Board  
**REGULAR BOARD MEETING**  
Friday May 23, 2014  
Albuquerque, NM

**I. CALL TO ORDER**

At 1:12 p.m. the Board Chair, Dr. Janet Simon, DPM called the May 23<sup>rd</sup> 2014, meeting of the New Mexico Board of Podiatry to order.

**II. ROLL CALL**

MEMBERS PRESENT: Dr. Janet Simon, DPM  
Dr. Douglas Gillis, DPM  
Dr. Joel Wilner, DPM  
Frank Kunc, Public Member  
Judy Frakes, Public Member

MEMBERS ABSENT:

STAFF PRESENT: Cynthia Graystone, Board Administrator  
Elisa Salazar, Compliance Liaison  
Lorie Wrobel, Division Director

OTHERS PRESENT: Mona Valicenti, Assistant Attorney General

Roll Call was taken by Cynthia Graystone and a quorum was determined present.  
(Refer to sign-in Sheet for Other Guests)

**III. APPROVAL OF AGENDA**

Dr. Douglas Gillis made a **MOTION** to approve the agenda. Judy Frakes, Public Member **SECONDED** the motion which was **PASSED** by **UNANIMOUS APPROVAL**.

Amendments: None

**IV. APPROVAL OF MEETING MINUTES**

**Approval of December 16, 2013 Regular Meeting Minutes.**

Judy Frakes, Public Member made a **MOTION** to approve the minutes of the December 16, 2013 regular Meeting as written/amended. Frank Krunc Public Member **SECONDED** the motion which was **PASSED** by **UNANIMOUS APPROVAL**.

Amendments: None

V. New Business

A. Introduction of new board member

Dr. Joel Wilner introduced himself as a new member, Dr. Janet Simon acknowledged the board's new Asst. Attorney General Mona Valicenti.

B. Ratification and approval of licensure.

Judy Frakes, Public Member made a **MOTION** to ratify and approve Initial Licenses for the following:

Brian M. Oase  
Gregory P. Rowe  
Silvia E Garcia-Lavin  
David E. Waters  
Sunshine C Brady-Thomas  
Jordan P Day

Temporary

Collin S.	Smith
Wesley K.	Lewis
Vanousheh	Sarah Ghandhari
Dustin M.	Grether
Stephanie	Gonzalez

Dr. Douglas Gills, Professional Member **SECONDED** the motion which was **PASSED** by **UNANIMOUS APPROVAL**

C. Review Process for Temporary Licensure

Board members discussed the process of licensure for applicants practicing in a residency program that does not require the Part 3 of the National exam until initial licensure is complete; this needs to be reflected in the application for clarification purposes.

D. Review License Application

Chair Simon opened discussion on the current initial application, stating that the board needs to update some of the questions and also add new questions. The Board reviewed samples of New Mexico Medical board applications and other states applications.

Judy Frakes, Public Member made a **MOTION** to change the board's suggestions to the general verbiage on the initial application, Dr. Douglas Gillis, **SECONDED** the motion, which was **PASSED**

E. Review of the Jurisprudence exam tracking status

Chair Simon reviewed the Jurisprudence exam and found that question one is being missed Chair Simon suggests the board rewrite this question. A committee of Chair Simon and Judy Frakes, Public Member was formed to rewrite some of the questions.

F. CME Review- Texas A&M Course

This was an informational item to make this course available to Podiatrists.

G. Sunset Review

The Sunset process was explained to the board by Division Director, Lorie Wrobel and Board Administrator, Cynthia Graystone.

H. Determine Next Meeting Date

October 21, 2014 Santa Fe, New Mexico

**VI. EXECUTIVE SESSION**

Dr. Janet Simon made a **MOTION** that the New Mexico Board of Podiatry close this meeting in order to enter into Executive Session to discuss the items listed in the agenda. Pursuant to Sections 10-15-1.H(1) of the Open Meetings Act authorizing closed sessions for matters related to issuance, suspension, renewal, revocation of a license. Frank Kunc, Public Member **SECONDED** the motion, which was **PASSED** by **UNANIMOUS APPROVAL**.

Board Administrator took a roll call vote to enter into Executive Session.

**Roll Call Vote:**

AYE - Dr. Janet Simon, DPM  
AYE - Dr. Douglas Gillis, DPM  
AYE - Dr. Joel Wilner., DPM  
AYE - Judy Frakes, Public Member

Let the record show that at 1:59 p.m. the Board entered into closed session and the recorder has been turned off.

**A. Consider Committee Recommendations:  
12-07-04, 11-06-02**

**Back in Open Session**

Let the record show that the recorder is back on. The New Mexico Board of Podiatry is back in open session. The time was 3:00 pm Pursuant to 10-15-1 H 1 & 3 of the Open Meetings Act the matters discussed in the closed meeting were limited only to the items listed in the motion.

**VII. BOARD ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION**

Dr. Gills made a **MOTION** to accept the stipulated agreement on Case **12-07-04** **SECONDED** by Frank Kunc, Public Member **MOTION** Passes.

Dr. Simon made a **MOTION** to close case **11-06-02** due to the statute of limitation, **SECONDED** by Frank Kunc, Public Member Motion Passes

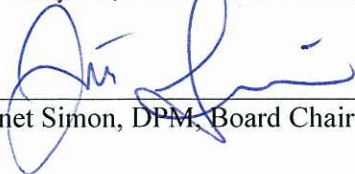
**VIII. PUBLIC COMMENT**

**No public comment.**

**IX. ADJOURNMENT**

There being no other business to come before the Podiatry Board meeting has been adjourned at 2:45pm.

Submitted by:  10/21/14  
Cynthia Graystone, Board Administrator Date

Approved by:  10/21/14  
Janet Simon, DPM, Board Chair Date