

**STATE OF NEW MEXICO
MANUFACTURED HOUSING COMMITTEE MEETING
August 31, 2016
MINUTES**

The Manufactured Housing Committee held a regular meeting on August 31, 2016. Officially attending the meeting was:

Becky Nottke, Chairman
Scott Christensen, Vice Chairman
Nancy Erickson, Member
Robert Kear, Member
Chris Starace, Member
Pat McMurray, Director
Lori Chavez, Assistant Attorney General

ABSENT: Jesus Carrasco, MHD Administrator

1. Convene, Determination of Quorum and Introductions: Commissioners and Audiences

Sam Saucedo, MHC Committee Administrator established that a quorum of the Committee Members thru roll call, all members were present and convened the meeting at 9:32 a.m.

2. Approve Agenda

MOTION: Vice Chairman Scott Christensen moved to approve the Agenda as presented.

SECOND: Committee Member Starace seconded the motion.

VOTE: All Committee Members present voted in favor of the motion.

3. Approval Minutes

MOTION: Committee Member Kear moved for the approval of the minutes from April 8, 2016 meeting.

SECOND: Vice Chairman Scott Christensen seconded the motion.

VOTE: All Committee Members present voted in favor of the motion.

4. Public Comment

Public comments were received.

5. MHD Director's Report

Director Pat McMurray presented his report to the Committee Members.

6. MHD Administrator's Report

Director Pat McMurray presented report to the Committee Members.

7. Executive Session:

Committee Member Erickson moved that the Manufactured Housing Committee go into Executive Session to discuss matters pertaining to the issuance, suspension, renewal or revocation of a license; to deliberate pending cases; and to discuss pending litigation.

SECOND: Vice Chairman Christensen seconded the motion.

VOTE: Chairman Nottke called for a roll call vote. The votes of all members present are recorded below:

Chairman Nottke	Yay
Vice Chair Christensen	Yay
Committee Member Kear	Yay
Committee Member Erickson	Yay
Committee Member Starace	Yay

Noting that the motion to close passed unanimously, Chairman Nottke declared the meeting closed to the public at 9:44 a.m.

Chairman Nottke re-opened the meeting to the public at 11:19 a.m.

8. Action on items discussed during Executive Session –

MOTION: Chairman Nottke entertained a motion to open the meeting to the public. She further affirm that only matters exempt from the open meeting requirement, NMSA 1978, 10-15-1(J).

No other matters were discussed, and no other actions were taken during executive session.

VOTE: All Committee Members present voted in favor of the motion.

a.

MOTION: Committee Member Starace moved to close case 87; 15-02-12 MHD.

SECOND: Committee Member Kear seconded the motion.

VOTE: All Committee Members present voted in favor of the motion.

MOTION: Committee Member Statace moved to dismiss case 325; 15-09-17 MH.

SECOND: Committee Member Kear seconded the motion.

VOTE: All Committee Members present voted in favor of the motion.

MOTION: Committee Member Starace moved to dismiss case 54; 16-02-10 MH.

SECOND: Committee Member Kear seconded the motion.

VOTE: All Committee Members present voted in favor of the motion.

MOTION: Committee Member Starace moved to dismiss case 95; 16-04-05 MH.

SECOND: Committee Member Kear seconded the motion.

VOTE: All Committee Members present voted in favor of the motion.

MOTION: Committee Member Starace moved to close case 99; 16-04-05 MH.

SECOND: Committee Member Kear seconded the motion.

VOTE: All Committee Members present voted in favor of the motion.

MOTION: Committee Member Starace moved to close case 109; 16-04-18 MH.

SECOND: Committee Member Kear seconded the motion.

VOTE: All Committee Members present voted in favor of the motion.

b.

MOTION: Committee Member Erickson moved to send to AG's office for issuance of NCA in case 285; 15-08-17 MH.

SECOND: Committee Member Starace seconded the motion.

VOTE: All Committee Members present voted in favor of the motion.

MOTION: Committee Member Erickson moved to send to AG's office for issuance of NCA in case 403; 15-11-23 MH.

SECOND: Vice Chairman Christenson seconded the motion.

VOTE: All Committee Members present voted in favor of the motion.

c.

MOTION: Committee Member Kear moved to NCA in case 151; 15-05-18 MHD.

SECOND: Committee Member Erickson seconded the motion.

VOTE: All Committee Members present voted in favor of the motion.

d.

MOTION: Vice Chairman Christenson moved to default order and revoke license for \$500.00 in case 250; 14-07-10 MHD.

SECOND: Committee Member Starace seconded the motion.

VOTE: All Committee Members present voted in favor of the motion.


9. NEXT MEETING DATE: October 14, 2016, 9:30 a.m., Construction Industries Office, 5500 San Antonio Dr. NE, Albuquerque NM, Main Conference Room

10. Adjourn

MOTION: Committee Member Kear made a motion to adjourn.

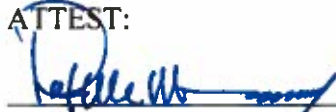
SECOND: Committee Member Erickson seconded the motion.

VOTE: All voted in favor of the motion.


Becky Nottke, Chairman

12/8/2016
Date

ATTEST:


Pat McMurray, Secretary

12.8.2016
Date