

**STATE OF NEW MEXICO
MANUFACTURED HOUSING COMMITTEE MEETING
February 26, 2016
MINUTES**

The Manufactured Housing Committee held a regular meeting on February 26, 2016. Officially attending the meeting was:

Becky Nottke, Chairman
Chris Starace, Member
Nancy Erickson, Member
Robert Kear, Member
Rick Word, Assistant Attorney General
Jesus Carrasco, MHD Administrator
Pat McMurray, Director

ABSENT: Bruce Hoover, Member
Scott Christensen, Vice Chairman

1. Convene, Determination of Quorum and Introductions: Commissioners and Audiences

Sam Saucedo, MHC Committee Administrator established that a quorum of the Committee Members thru roll call, all members were present and convened the meeting at 9:37 a.m.

2. Approve Agenda

MOTION: Committee Member Kear moved to approve the Agenda as presented.

SECOND: Committee Member Erickson seconded the motion.

VOTE: All Committee Members present voted in favor of the motion.

3. Approval Minutes

MOTION: Committee Member Kear moved for the approval of the minutes from December 11, 2015 meeting.

SECOND: Committee Member Starace seconded the motion.

VOTE: All Committee Members present voted in favor of the motion.

4. Public Comment

Public comments were received.

5. New Business

a. MHC Open Meeting Resolution

MOTION: Committee Member Kear moved for the approval of MHC Open Meeting Resolution.

SECOND: Committee Member Starace seconded the motion.

VOTE: All Committee Members present voted in favor of the motion.

6. MHD Director's Report

Director Pat McMurray presented his report to the Committee Members.

7. MHD Administrator's Report

Administrator Jesus Carrasco presented his report to the Committee Members.

8. Executive Session:

Committee Member Erickson moved that the Manufactured Housing Committee go into Executive Session to discuss matters pertaining to the issuance, suspension, renewal or revocation of a license; to deliberate pending cases; and to discuss pending litigation.

SECOND: Committee Member Kear seconded the motion.

VOTE: Vice Chair Nottke called for a roll call vote. The votes of all members present are recorded below:

Chairman Nottke	Yay
Committee Member Kear	Yay
Committee Member Starace	Yay
Committee Member Erickson	Yay

Noting that the motion to close passed unanimously, Chairman Nottke declared the meeting closed to the public at 10:12 a.m.

Chairman Nottke re-opened the meeting to the public at 11:24 a.m.

9. Action on items discussed during Executive Session –

MOTION: Chairman Nottke entertained a motion to open the meeting to the public. She further affirm that only matters exempt from the open meeting requirement, NMSA 1978, 10-15-1(J).

No other matters were discussed, and no other actions were taken during executive session.

VOTE: All Committee Members present voted in favor of the motion.

a.

MOTION: Committee Member Starace moved to dismiss case 81; 14-02-26 MHD.

SECOND: Committee Member Kear seconded the motion.
VOTE: All Committee Members present voted in favor of the motion.

MOTION: Committee Member Starace moved to dismiss case 381; 14-09-08 MHD.
SECOND: Committee Member Kear seconded the motion.
VOTE: All Committee Members present voted in favor of the motion.

MOTION: Committee Member Starace moved to dismiss case 44; 15-02-03 MHD.
SECOND: Committee Member Kear seconded the motion.
VOTE: All Committee Members present voted in favor of the motion.

MOTION: Committee Member Starace moved to dismiss case 133; 15-04-27 MHD.
SECOND: Committee Member Kear seconded the motion.
VOTE: All Committee Members present voted in favor of the motion.

MOTION: Committee Member Starace moved to dismiss case 168; 15-06-12 MHD.
SECOND: Committee Member Kear seconded the motion.
VOTE: All Committee Members present voted in favor of the motion.

MOTION: Committee Member Starace moved to dismiss case 237; 15-07-31 MHD.
SECOND: Committee Member Kear seconded the motion.
VOTE: All Committee Members present voted in favor of the motion.

b.

MOTION: Committee Member Erickson moved to issue NCA in case 213; 15-07-21 MHD.
SECOND: Committee Member Starace seconded the motion.
VOTE: All Committee Members present voted in favor of the motion.

MOTION: Committee Member Erickson moved to issue NCA in case 214; 15-07-21 MHD.
SECOND: Committee Member Starace seconded the motion.
VOTE: All Committee Members present voted in favor of the motion.

MOTION: Committee Member Erickson moved to issue NCA in case 319; 15-09-21 MH.
SECOND: Committee Member Starace seconded the motion.
VOTE: All Committee Members present voted in favor of the motion.

MOTION: Committee Member Erickson moved to issue NCA in case 372; 15-11-16 MH.
SECOND: Committee Member Kear seconded the motion.
VOTE: All Committee Members present voted in favor of the motion.

c.

MOTION: Committee Member Kear moved to table case 481; 13-11-01 MHD Southwest Plumbing.
SECOND: Committee Member Starace seconded the motion.

VOTE: All Committee Members present voted in favor of the motion.

MOTION: Committee Member Kear move to refer to the consumer protection division of the AG's office to resolve for the consumer the remaining issues in case Bosque Mobile Home 12-02-22.

VOTE: All Committee Members present voted in favor of the motion.

10. NEXT MEETING DATE: April 8, 2016, 9:30 a.m., Construction Industries Office, 5500 San Antonio Dr. NE, Albuquerque NM, Main Conference Room

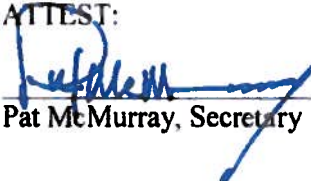
11. Adjourn

MOTION: Committee Member Kear made a motion to adjourn at 11:25 a.m.

SECOND: Committee Member Stare seconded the motion.

VOTE: All voted in favor of the motion.


Becky Mottke, Chairman 4-8-2016
Date

ATTEST:

Pat Mc Murray, Secretary 4-8-2016
Date