



---

## New Mexico Regulation and Licensing Department

### MANUFACTURED HOUSING DIVISION

2550 Cerrillos Road ▪ Santa Fe, NM 87505 ▪ (505) 476-4770 ▪ Fax (505) 476-4702  
5200 Oakland Ave. NE ▪ Albuquerque, NM 87113 ▪ (505) 222-9870 ▪ Fax (505) 856-2045  
505 S. Main St., Suite 118 ▪ Las Cruces, NM 88004 ▪ (575) 524-6320 ▪ Fax (575) 524-6319  
[www.rld.state.nm.us/construction](http://www.rld.state.nm.us/construction)

---

### Manufactured Housing Committee Regular Meeting

June 19, 2015 9:30 a.m.  
Gaming Control Board  
4900 Alameda Blvd. NE, Albuquerque, NM 87113  
Main Conference Room

1. **Call to Order/ Roll Call**

**Committee Members:**

Becky Nottke, Vice Chairman  
Nancy Erickson, Member  
Scott Christensen, Member  
Bruce Hoover, Member  
Robert Kear, Member  
Chris Starace, Member

2. **Approval of Agenda**

3. **Public Comment**

4. **Director's Report**

5. **Bureau Chief's Report**

6. **Old Business**

- a. Approve Minutes – April 28, 2015

7. **New Business**

- a. Hearing Officer's Approval for MHD

8. **Executive Session**

**Chair:** Is there a motion to close the meeting and enter into Executive Session?

**Movant:** "I [Board Member name] move the meeting of the Manufacture Housing Committee, be closed while the Committee Members enter into Executive Session to discuss the cases listed under agenda items 8.a. (1-3) and 8.b. (1) pursuant to NMSA 1978, Sections 10-15-1(H) (1), and (3). Such discussions pertain to the issuance, suspension, renewal or revocation of a license(s), and deliberations on pending administrative adjudicatory proceedings."

**Administrator takes roll call vote:**

- Becky Nottke
- Nancy Erickson
- Scott Christensen
- Bruce Hoover
- Robert Kear
- Chris Starace

**Chair:** “The motion is approved. Let the record show that the Committee entered into executive session at \_\_\_\_\_(time). May we have the recorder OFF?”

**Disciplinary Matters:**

**a. Consideration of disciplinary matters which dismissal or closure is recommended by the Complaint Committee:**

1. 107; 15-03-17 MHD
2. 300; 13-07-19 MHD
3. 20; 14-01-21 MHD

**b. Deliberation on Licensee Disciplinary Action Cases in which Issuance of Notices of Contemplated Action (“NCA”) is Recommended:**

1. 39; 15-01-30 MHD

**RETURN TO OPEN SESSION: Chair** - Let the record show that the recorder is back on. The Manufactured Housing Committee is back in open session. The time is\_\_\_\_\_. During executive session; I affirm that the Committee members reviewed and discussed only the items listed on the Agenda under Executive Session as specified in the motion to enter into Executive Session.

**9. Action on Items Discussed during Executive Session**

**10. Next Regular Scheduled Meeting**

August 14, 2015, 9:30 a.m., Construction Industries Office, 5200 Oakland NE, Albuquerque NM, Main Conference Room

**11. Adjourn**