



New Mexico Regulation and Licensing Department

MANUFACTURED HOUSING DIVISION

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Manufactured Housing Committee Regular Meeting

February 13, 2015 9:30 a.m.
Regulation and Licensing Building
5200 Oakland Ave. NE, Albuquerque, NM 87113
Main Conference Room

1. **Call to Order/ Roll Call**

Committee Members:

Becky Nottke, Vice Chairman
Nancy Erickson, Member
Scott Christensen, Member
Bruce Hoover, Member
Robert Kear, Member
Chris Starace, Member

2. **Approval of Agenda**

3. **Public Comment**

4. **Director's Report**

5. **Bureau Chiefs' Report**

6. **Old Business**

- a. Approve Minutes – December 12, 2014

7. **New Business**

8. **Executive Session**

Chair: Is there a motion to close the meeting and enter into Executive Session?

Movant: "I [Board Member name] move the meeting of the Manufacture Housing Committee, be closed while the Committee Members enter into Executive Session to discuss the cases listed under agenda items 8.a. (1-6), and 8.b. (1-2) pursuant to NMSA 1978, Sections 10-15-1(H) (1), and (3). Such discussions pertain to the issuance, suspension, renewal or revocation of a license(s), and deliberations on pending administrative adjudicatory proceedings."

Administrator takes roll call vote:

- Becky Nottke
- Nancy Erickson
- Scott Christensen
- Bruce Hoover
- Robert Kear
- Chris Starace

Chair: “The motion is approved. Let the record show that the Committee entered into executive session at _____(time). May we have the recorder OFF?”

Disciplinary Matters:

a. Consideration of disciplinary in which dismissal or closure is recommended by the Complaint Committee:

1. NM 12-06-016
2. 63; 13-02-22 MHD
3. 76; 14-03-04 MHD
4. 330; 12-07-12 MHD
5. 424; 14-10-17 MHD
6. 443; 14-10-30 MHD

b. Deliberation on Licensee Disciplinary Action Cases in which Issuance of Notices of Contemplated Action (“NCA”) is Recommended:

1. 02; 13-12-23 MHD
2. 34; 14-01-31 MHD

RETURN TO OPEN SESSION: Chair - Let the record show that the recorder is back on. The Manufactured Housing Committee is back in open session. The time is_____. During executive session; I affirm that the Committee members reviewed and discussed only the items listed on the Agenda under Executive Session as specified in the motion to enter into Executive Session.

9. Action on Items Discussed during Executive Session

10. Next Regular Scheduled Meeting:

April 10, 2015, 9:30 a.m., New Mexico Gaming Control Board
4900 Alameda Blvd NE Albuquerque, NM 87113, Main Conference Room

11. Adjourn