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New Mexico Regulation and Licensing Department  
BOARDS AND COMMISSIONS DIVISION  
**NEW MEXICO BOARD OF PODIATRY**  
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Regular Meeting  
Friday, August 4, 2017  
NM Gaming Control Board  
4900 Alameda Blvd NE  
Albuquerque, NM

**DRAFT MINUTES**

**I. CALL TO ORDER**

At 1:30 p.m. on Friday, August 4, 2017, Board Chair Janet Simon, DPM called the meeting of the New Mexico Board of Podiatry to order.

**II. ROLL CALL**

**MEMBERS PRESENT:**

Janet Simon, DPM  
David Schulhofer, DPM  
Joel Wilner, DPM  
Frank Kunc, Public Member  
Judy Frakes, Public Member

**STAFF PRESENT:**

Cynthia Graystone, Board Administrator  
Amanda Griego, Compliance officer

**OTHERS PRESENT:**

Jennie Lusk, Assistant Attorney General

Roll call was taken by Cynthia Graystone and a quorum was determined present.

**III. APPROVAL OF THE AGENDA**

Dr. Schulhofer made a **MOTION** to approve the agenda as written. Dr. Wilner **SECONDED** the motion which was **PASSED** by **UNANIMOUS APPROVAL**.

**IV. APPROVAL OF MINUTES**

April 28, 2017- Dr. Schulhofer made a **MOTION** to approve the minutes of the April 28, 2017 meeting. Dr. Wilner **SECONDED** the motion which **PASSED** by **UNANIMOUS APPROVAL**.

**V. PROPOSED RULES**

New Mexico Board of Podiatry  
August 4, 2017

Part 1 General Provisions  
Part 3 License by Exam  
Part 4 License by Reciprocity  
Part 5 Temporary License and Emergency License  
Part 8 Continuing Education  
Part 10 Lapse of License and Reinstatement  
Part 11 Disciplinary Proceedings  
Part 12 Management of Medical Records

Ms. Frakes made a **MOTION** to accept and approve the proposed rules as listed on the agenda and to set a rule hearing and board meeting date in January 2018. Mr. Kunc **SECONDED** the motion which **PASSED** by **UNANIMOUS APPROVAL**.

**VI. NEW BUSINESS**

**Ratification of Licenses Issued April 28, 2017 – August 2, 2017** - Dr. Wilner made a **MOTION** to ratify licenses issued, April 28, 2017- August 2 , 2017. Dr. Schulhofer **SECONDED** the motion which **PASSED** by **UNANIMOUS APPROVAL**.

**VII. EXECUTIVE SESSION**

Dr. Wilner **MOTIONED** that the New Mexico Board of Podiatry close the meeting pursuant to NMSA 1978, Section 10-15-1.H (1) of the Open Meetings Act authorizing closed session to discuss the matters related to the issuance, suspension, renewal, and revocation of a license for the matters listed on the agenda. Mr. Kunc **SECONDED** motion. Motion **PASSED**.

**ROLL CALL VOTE:**

Dr. Simon-yes  
Dr. Schulhofer-yes  
Dr. Wilner-yes  
Mr. Kunc-yes  
Ms. Frakes-yes

The motion **PASSED** by **UNANIMOUS APPROVAL**. The New Mexico Board of Podiatry entered into Executive Session at **1:14 p.m.** and the recorder was turned off.

**Back in Open Session**

The New Mexico Board of Podiatry returned to open session at **2:06 p.m.** Pursuant to Sections 10-15-1-H (1) of the Open Meetings Act, the matters discussed in the closed meeting were limited only to the items listed in the motion.

