

**STATE OF NEW MEXICO
MANUFACTURED HOUSING COMMITTEE MEETING
December 11, 2015
MINUTES**

The Manufactured Housing Committee held a regular meeting on December 11, 2015. Officially attending the meeting was:

Becky Nottke, Chairman
Scott Christensen, Vice Chairman
Chris Starace, Member
Nancy Erickson, Member
Jesus Carrasco, MHD Administrator
Pat McMurray, Director

ABSENT: Bruce Hoover, Member
Robert Kear, Member
Rick Word, Assistant Attorney General

1. Convene, Determination of Quorum and Introductions: Commissioners and Audiences

Sam Saucedo, MHC Committee Administrator established that a quorum of the Committee Members thru roll call, all members were present and convened the meeting at 9:52 a.m.

2. Approve Agenda

MOTION: Vice Chairman Christensen moved to approve the Agenda as presented.

SECOND: Member Starace seconded the motion.

VOTE: All Committee Members present voted in favor of the motion.

3. Approval Minutes

MOTION: Committee Member Starace moved for the approval of the minutes from October 9, 2015 meeting.

SECOND: Vice Chairman Christensen seconded the motion.

VOTE: All Committee Members present voted in favor of the motion.

4. Public Comment

Public comments were received.

5. MHD Director's Report

Director Pat McMurray presented his report to the Committee Members.

6. MHD Administrator's Report

Administrator Jesus Carrasco presented his report to the Committee Members.

7. Executive Session:

Vice Chairman Christensen moved that the Manufactured Housing Committee go into Executive Session to discuss matters pertaining to the issuance, suspension, renewal or revocation of a license; to deliberate pending cases; and to discuss pending litigation.

SECOND: Committee Member Erickson seconded the motion.

VOTE: Vice Chair Nottke called for a roll call vote. The votes of all members present are recorded below:

Chairman Nottke	Yay
Vice Chair Christensen	Yay
Committee Member Starace	Yay
Committee Member Erickson	Yay

Noting that the motion to close passed unanimously, Chairman Nottke declared the meeting closed to the public at 10:17 a.m.

Chairman Nottke re-opened the meeting to the public at 11:58 a.m.

8. Action on items discussed during Executive Session –

MOTION: Chairman Nottke entertained a motion to open the meeting to the public. She further affirm that only matters exempt from the open meeting requirement, NMSA 1978, 10-15-1(J).

No other matters were discussed, and no other actions were taken during executive session.

VOTE: All Committee Members present voted in favor of the motion.

a.

MOTION: Committee Member Starace moved to dismiss case 258; 14-07-11 MHD.

SECOND: Member Erickson seconded the motion.

VOTE: All Committee Members present voted in favor of the motion.

MOTION: Committee Member Starace moved to dismiss case 267; 15-08-10 MHD.

SECOND: Vice Chair Christensen seconded the motion.

VOTE: All Committee Members present voted in favor of the motion.

MOTION: Committee Member Starace moved to dismiss case 357; 14-08-29 MHD.
SECOND: Vice Chair Christensen seconded the motion.
VOTE: All Committee Members present voted in favor of the motion.

MOTION: Committee Member Starace moved to dismiss case 425; 14-10-17 MHD.
SECOND: Member Erickson seconded the motion.
VOTE: All Committee Members present voted in favor of the motion.

MOTION: Committee Member Starace moved to dismiss case 493; 14-12-29 MHD.
SECOND: Member Erickson seconded the motion.
VOTE: All Committee Members present voted in favor of the motion.

MOTION: Committee Member Starace moved to dismiss case 494; 14-12-29 MHD.
SECOND: Vice Chair Christensen seconded the motion.
VOTE: All Committee Members present voted in favor of the motion.

b.

MOTION: Committee Member Erickson moved to table American Spirit Homes NM-12-22-028.
SECOND: Member Starace seconded the motion.
VOTE: All Committee Members present voted in favor of the motion.

c.

MOTION: Vice Chair Christensen moved to table Bosque Mobile Home 12-04-22.
SECOND: Member Starace seconded the motion.
VOTE: All Committee Members present voted in favor of the motion.

MOTION: Vice Chair Christensen moved to resolve Enchantment Homes 271, 13-07-08.
SECOND: Member Starace Erickson the motion.
VOTE: All Committee Members present voted in favor of the motion.

MOTION: Vice Chair Christensen moved to resolve Enchantment 12-07-017.
SECOND: Member Starace seconded the motion.
VOTE: All Committee Members present voted in favor of the motion.

MOTION: Vice Chair Christensen moved to resolve Moore MFD Home Service 132, 12-09-17.
SECOND: Member Erickson seconded the motion.
VOTE: All Committee Members present voted in favor of the motion.

MOTION: Vice Chair Christensen moved to resolve TR Plumbing & DR Construction 12-06-016.
SECOND: Member Starace seconded the motion.
VOTE: All Committee Members present voted in favor of the motion.

MOTION: Vice Chair Christensen moved to resolve DR Construction 330, 12-07-12.

SECOND: Member Erickson seconded the motion.

VOTE: All Committee Members present voted in favor of the motion.

MOTION: Vice Chair Christensen moved to resolve Moore MFD Home Service 142, 13-04-18.

SECOND: Member Starace seconded the motion.

VOTE: All Committee Members present voted in favor of the motion.

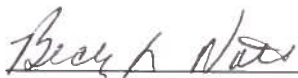
9. NEXT MEETING DATE: February 26, 2016, 9:30 a.m., Construction Industries Office, 5500 San Antonio Dr. NE, Albuquerque NM, Main Conference Room

10. Adjourn

MOTION: Committee Member Starace made a motion to adjourn at 12:02 p.m.

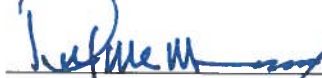
SECOND: Committee Member Kear seconded the motion.

VOTE: All voted in favor of the motion.


Becky Nottke, Chairman

26 Feb 2016
Date

ATTEST:


Pat McMurray, Secretary

2-26-2016
Date